

Motor Vehicle Registry Information Bulletin

G11 – Approved NT Issued Photographic Identity Card

Background

In September 2005 Motor Vehicle Registry (MVR) adopted the nationally agreed guidelines for Evidence of Identity (EOI) and Evidence of Residency (EOR) requirements, to help combat identity fraud. The guidelines ensure that the requirements for establishing a person's identity are consistent throughout Australia and are uniformly applied to applicants for driver licences and vehicle registration.

Under the guidelines EOI documents are grouped into two categories, as follows –

- Category A documents are evidence of existence and linkage between identity and the applicant.
- Category B documents are confirmation of the identity and evidence of use of that identity in the community.

An option to apply for approval as Category B EOI has been made available to Territory agencies issuing photographic identity cards.

Approved NT Issued Identity Card (with photo)

To be considered for approval as Category B EOI an identity card issued by a Territory agency must, at a minimum, show the cardholder's –

- first and last names,
- date of birth, and
- clear photographic image.

Application for Approval

To apply for approval the Territory agency shall make a written application on the agency's letterhead, signed by the authorised signatory, which demonstrates that their photographic ID card is issued at the same or similar standard and security as the photographic ID cards issued by MVR.

This may be demonstrated by providing the following:

- Sample ID card
- Policies and Procedures on establishing a person's identity,
- Records management business rules (for hardcopy and electronic files),
- Audit systems, and
- Other documents that may support the application.

Applications shall be addressed to –

Manager, Registration and Licensing Policy
GPO Box 2520
Darwin NT 0801

Determination and Conditions of Approval

Confirmation of approval (or refusal) shall be sent in writing by the Manager, Registration and Licensing Policy.

Approvals are granted on the conditions that –

- the agency must provide a written notification to the Registrar of any changes with the supporting evidences provided (e.g. sample ID card, Policies, Procedures, records management business rules, audit systems, etc), and of any other changes that may affect the issuing of the agency's ID card, and
- the Registrar may conduct an audit of the agency's records upon giving prior two weeks notice.

Withdrawal of Approval

The Registrar may withdraw an approval at any time by notice in writing. In all such cases, the agency will be advised, and given a reasonable opportunity to address, the reasons for the withdrawal.

Contact Details	
Motor Vehicle Registry	
Telephone	1300 654 628
Facsimile	(08) 8999 3103
Email	mvr@nt.gov.au
Web	www.mvr.nt.gov.au
Postal Address	GPO Box 530 Darwin NT 0801