

Motor Vehicle Registry Information Bulletin

CPV18 – Commercial Passenger Vehicle Identity (CPVID) Card Requirements

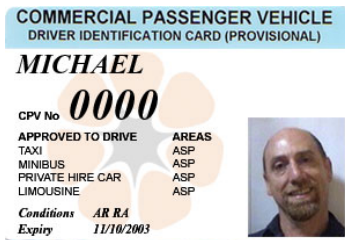
What is a CPVID Card?

A Commercial Passenger Vehicle Identity (CPVID) Card is an identification card issued to drivers who wish to drive certain Commercial Passenger Vehicles for hire or reward. It is issued at Motor Vehicle Registry offices.

Regulations under the Commercial Passenger (Road) Transport Act require that drivers of Taxis, Minibuses, Private Hire Cars, Limousines & Courtesy Vehicles must have a CPVID card to:

- indicate the category of vehicle and region that the driver is approved to drive in, and
- list special conditions (if any) that may be imposed on the driver.

Samples of CPVID cards



**PROVISIONAL CARD
LIGHT BLUE BAND**



**OPEN CARD
DARK BLUE BAND**



**CONDITIONAL CARD
YELLOW BAND**

What are the minimum requirements to obtain a CPVID Card?

The minimum requirements to be eligible for a CPVID Card are:

- **Hold a current “h” (Hire or Reward) endorsement on an NT Driver Licence.**
The “h” endorsement is marked on your NT driver licence. If you do not currently have an “h” endorsement, you will need to obtain one prior to applying for a CPVID card. For information on how to obtain an ‘h’ endorsement, see [Information Bulletin CPV05](#).
- **Have held an NT open class ‘C’ driver licence (or interstate equivalent) for 2 years and be at least 21 years of age.**

A person must have held the NT open class ‘C’ driver licence for two years and be at least 21 years of age at time of application. This does not include a provisional licence, learners licence or a class ‘R’ licence. For more information and for interstate licence holders refer to [Information Bulletin CPV07](#). Driver licences from overseas non-recognised countries are not acceptable as evidence.

What training must I do?

Required training for issue of CPVID Cards is delivered in two stages by approved Registered Training Organisations (RTOs).

The first stage covers an induction training. Upon successful completion, the RTO will issue you a certificate which you have to present to Motor Vehicle Registry to apply for a **PROVISIONAL** CPVID Card. The remaining training should be completed within 3 months.

On successful completion of the remaining training, the RTO will issue another certificate to verify that you have completed the course and achieved the required competencies. This certificate supports your final application for an **OPEN** CPVID Card.

Training is required for all new applications and to upgrade existing CPV categories i.e. add more categories to an existing ID card with the exception of the courtesy vehicle category (see further). It also allows for some modules or components to be recognised as prior learning.

Applicants are exempt from the training requirement should they require a courtesy vehicle category CPVID Card only. However, the minimum requirements in above section must still be satisfied.

Who are the approved RTOs and how much will the training cost?

[A list of approved RTOs](#) is attached to this Information Bulletin, alternatively, you may contact Motor Vehicle Registry for more information.

The cost of the training is not regulated by Government, and may vary depending on the RTO.

What support do I need from the CPV Industry?

You will need to have the support of a CPV Operator and a Communications Network Manager for your practical CPV driving experience during the 3 month period while you complete the remaining training and while you hold a Provisional CPVID Card.

On completion of the remaining training, you will need to also have completed a minimum of 220 hours of practical CPV driving experience to obtain an Open CPVID Card. Drivers should keep a log book to record CPV driving information. Audits of the driving hours may be undertaken.

Regional requirements

Training is delivered with a specific regional flavour. Different areas have different client requirements and road networks. Hotel locations and places of interest are all specific to a region. Drivers who have operated a CPV in Darwin may not be able to offer the same high quality service to customers in Alice Springs without regional-specific knowledge. Because of this, CPVID cards are region specific.

Alice Springs and Darwin areas

If a driver relocates from Alice Springs to Darwin, or vice versa, they must undertake location training for the new region of operation. This training is delivered by approved RTOs. The driver must present their existing CPVID card and a location 'pass' certificate to Motor Vehicle Registry prior to being issued an updated CPVID Card.

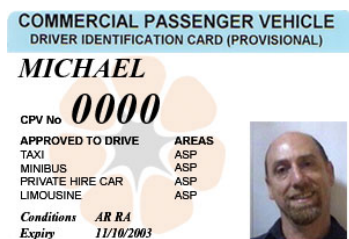
Other areas

Due to regional restrictions, training in Katherine, Gove and Tennant Creek is not delivered by RTOs. For information on training requirements in these areas, please contact the local Motor Vehicle Registry office. Drivers relocating from these areas to Alice Springs or Darwin must undertake further training to gain a certificate of competency. They must then present their existing CPVID card and the certificate to Motor Vehicle Registry prior to being issued an updated CPVID card for that region.

IMPORTANT NOTE

A driver cannot operate a vehicle for hire or reward in a new area until their CPVID Card is endorsed for that region.

Provisional CPVID Card



This CPVID Card is issued to drivers who have completed the induction training. It may also be issued to drivers who are upgrading their Open CPVID Card (one that does not have all CPV categories) to add extra categories.

To apply, you will need to provide:

- completed application form [CPV18](#);
- evidence that you satisfy the minimum requirements; and
- original induction training certificate issued by your RTO (your certificate will be photocopied and the original will be returned to you).

If your application is approved, you will be issued a Provisional CPVID card that is valid for **all** CPV categories.

IMPORTANT NOTE

Provisional CPVID cards are only valid for up to 3 months from date of issue, or the expiry date of your driver licence (whichever comes first). If you do not complete the remainder of the training and your Provisional CPVID card expires, you will be required to provide a suitable explanation why the training was not completed within the 3 months to the Manager, Commercial Passenger Vehicles,.

Open CPVID Card

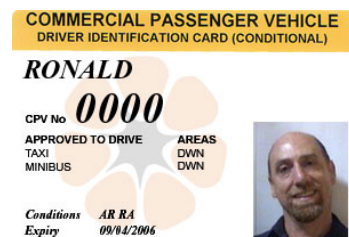


This CPVID Card is issued to drivers who have successfully completed the remainder of their training and have completed the minimum 220 hours of CPV driving experience. In certain cases, Open CPVID Cards may be restricted to specific CPV categories.

To apply, you will need to provide:

- completed application form CPV18;
- original certificate of competency issued by your RTO (your certificate will be photocopied and the original will be returned to you); and
- surrender your Provisional CPVID Card.

Conditional CPVID Card



This CPVID card is issued to drivers who are not eligible to hold an Open CPVID card but may be issued with some conditions such as annual review, medical reason or restricted to specific area of operation, CPV operator or vehicle type.

IMPORTANT NOTE

Open and Conditional CPVID cards are valid up to the expiry date of your driver licence.

What CPV categories require the driver to display a CPVID Card?

Depending on what category of CPV you wish to drive, the requirements for a driver to display the card are listed below. Drivers of the following CPV categories must have a CPVID Card.

- Taxi (driver must display card)
- Minibus (driver must display card)
- Courtesy Vehicle (driver must display card)
- Private Hire Car (driver must display card)
- Limousine (driver must have card on person)

What does a CPVID Card cost?

A CPVID card is issued free of charge.

I already have a CPVID Card. What training do I need to do?

To stay in the same region, none - you do not have to undergo training to keep your card, unless you decide to upgrade to add other CPV category.

If your card has expired for more than 12 months, you may be required to complete refresher training. For more information, please contact your local Motor Vehicle Registry office.

Can I transfer my interstate CPV Authorisation to get a CPVID Card in the NT?

Mutual recognition may be provided, depending upon your interstate authorisation. Applications for mutual recognition are assessed on a case-by-case basis. For more information, please contact your local Motor Vehicle Registry office.

Related publications

Information Bulletin [CPV05 – How to Obtain an “h” \(Hire or Reward\) Endorsement](#)
 Information Bulletin [L26 – Guidelines for Obtaining Criminal and Traffic Offence History](#)
 Information Bulletin [L34 – Medical Assessment of Fitness to Drive](#)

Contact Details	
Motor Vehicle Registry	
Telephone	1300 654 628
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Email	mvr@nt.gov.au
Web	www.mvr.nt.gov.au
Postal Address	GPO Box 530 Darwin NT 0801

Commercial Passenger Vehicle Identity(CPVID) Card Registered Training Organisations

1. Industries Services Training Pty Ltd T/A IS Australia

8947 3111

Contact: Joshua Blake

2. Associated Intelligence Analysts

0409 674 272

Contact: Jeanette Jones